

Day-wise Syllabus Breakup

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
Session 01	Introduction to Typing	History of typing		
		Introduction to Session	Theory	00:02:00
		Early Mechanical Typewriters (1800s)	Theory	00:03:00
		Electric Typewriters & Word processors Mid-20th Century)	Theory	00:02:00
		Computers (late 20th Century), Modern Typing & Touchscreens	Theory	00:02:00
		Why Marathi typing is till important?	Theory	00:01:00
		Importance of touch typing -	Theory	00:01:00
		Increased Speed and Efficiency	Theory	00:01:00
		Reduced Fatigue and Strain	Theory	00:01:00
		Improved Accuracy and Focus	Theory	00:01:00
		Career and Academic Advantage	Theory	00:01:00
		Benefits of proper typing techniques	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 02	Introduction to Typing	Overview of keyboard layouts		
		Introduction to Session	Theory	00:02:00
		(QWERTY, Remington, Godrej, Inscript, etc.)	Theory	00:01:00
		English: QWERTY (Standard Layout)	Theory	00:01:00
		Devanagari (Hindi Typewriter Layout):	Theory	00:01:00
		Remington No. 12 (Urdu Typewriter Layout):	Theory	00:01:00
		Phonetic Regional Script Layouts (Tamil, Bengali, etc.):	Theory	00:01:00
		Keyboard Types:	Theory	00:01:00
		Mechanical, Membrane, QWERTY Layout, Alternative AZERTY, Ergonomic & Specialty Keyboards like Split Keyboard, touchscreen and gaming	Theory	00:01:00
		Interesting Information bit about Marathi	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
Session 03	Keyboard Familiarization with Keyboard layout	Introduction to Typical QWERTY Keyboard		
		Introduction to Session	Theory	00:02:00
		Alphanumeric Keys – letters (A-Z), numbers (0-9), and symbols (e.g. !, @, #). Used for typing text, numbers, and special characters.	Theory	00:01:00
		Modifier Keys – Shift, Ctrl (Control), Alt (Alternate), and Win (Windows)/CMD (Command) and Keyboard Shortcuts, Function Keys (F1-F12) –	Theory	00:01:00
		Marathi Keys on Remington Keyboard	Theory	00:01:00
		Navigation & Editing Keys – Arrow Keys, Home, End, Page Up/Down, Delete, and Backspace	Theory	00:01:00
		Special-Purpose Keys – Enter, Esc (Escape), Tab, Caps Lock, Num Lock, Print Screen, and Spacebar, Combination Keys+ Summary	Theory	00:01:00
		Finger Placing exercises - for English Letters- Practical Session	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 04	Keyboard Familiarization with Marathi Letters keyboard	Introduction to touch typing		
		Introduction to Session	Theory	00:02:00
		Finger positioning and movement	Theory	00:01:00
		Home Row	Theory	00:01:00
		Understanding key zones (upper/lower rows, numbers, symbols)	Theory	00:01:00
		Introduction & Home Row Muscle Memory	Theory	00:01:00
		Review home row of the keyboard	Theory	00:01:00
		Home row keys ंे क ि ह ि र ा स य श्	Theory	00:01:00
		Finger Placing exercises - for Marathi Letters	Theory	00:01:00
		Introduction to Remington I Devanagri Layout	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
Session 05	Basic Typing Drills with Marathi Letters	Introduction to touch typing		

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		Introduction to Session	Theory	00:02:00
	Home Row	Mixed home row letters (ं े क ि ह ी र ा स य श्)	Theory	00:01:00
		Simple 2-3 letter words	Theory	00:01:00
		Home row reinforcement	Theory	00:01:00
		Introducing the spacebar & shift key	Theory	00:01:00
		Shift Key practice	Theory	00:01:00
		ा ै क् थ् ळ भ् श्र ज् स् स् रु		
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 06	Basic Typing Drills with Marathi Letters	Introduction to touch typing		
		Introduction to Session	Theory	00:02:00
	Top Row	Top row letters ँ म त ज ल न प व च ख्,	Theory	00:01:00
		Simple 2-3 letter words (`add`, `sad`, `fall`)	Theory	00:01:00
		Home row reinforcement	Theory	00:01:00
		Introducing the spacebar & shift key	Theory	00:01:00
		Exercise 01	Practical	
		Exercise 02	Practical	
		Exercise 03	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Practical	
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 07	Basic Typing Drills with Marathi Letters	Finger positioning and movement of Top Row		
		Introduction to Session	Theory	00:02:00
	Top Row	Single-letter exercises - ँ म म त ज ल न प व च ख्,	Theory	00:01:00
		Simple word typing (using learned keys)	Theory	00:01:00
		Repetition drills for muscle memory	Practical	
		Shift Key practice	Practical	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		फ ँ म् त् ज् ल् न् प् च् क्ष् द्व्	Practical	
		Exercise 01	Practical	
		Exercise 02	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 08	Remington Marathi Keyboard layout	Typing Small character Sets		
		Introduction to Session	Theory	00:02:00
	Bottom Row	Single-letter exercises (bottom row)	Theory	00:01:00
		Simple word typing (using learned keys)	Theory	00:01:00
		Repetition drills for muscle memory	Theory	00:01:00
		र् ग ब अ इ द उ ए ण् ध्	Theory	00:01:00
		Exercise 01	Practical	
		Exercise 02	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 09	Remington Marathi Keyboard layout	Typing Small character Sets		
		Introduction to Session	Theory	00:02:00
		Typing of letters - Middle Row	Theory	00:01:00
	Bottom Row			
		Simple word typing (using learned keys)	Theory	00:01:00
		Repetition drills for muscle memory	Theory	00:01:00
		Shift Key Practice	Practical	
		र् ग ब अ इ द उ ए ण् ध्	Practical	
		Exercise 01	Practical	
		Exercise 02	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
Session 10	Remington Marathi Keyboard layout	Typing of letters - Bottom Row		
		Introduction to Session	Theory	00:02:00
	All 3 Rows	ं े क ि ह ी र ा स य श्	Theory	00:01:00
		ु म म त ज ल न प व च ख्	Theory	00:01:00
		र् ग ब अ इ द उ ए ण् ध्	Theory	00:01:00
		Introduction to MKCL Software	Theory	00:01:00
		Each Sentence - 50 times	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 11	Advanced Typing Techniques	Typing Practice using Numbers and Special characters above top row		
		Introduction to Session	Theory	00:02:00
		e.g. 123 456 789 0 98 76 54 321	Theory	00:01:00
		! @ # \$ % ^ & * ()	Practical	
		3 Exercises	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Each exercise - 50 times	Practical	
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
		Typing session with Home row		
Session 12	Basic Typing Drills with Marathi			
		Introduction to Session	Theory	00:02:00
		Right Hand: `त (J)`, `न (K)`, `म (L)`, `। (;)` (full stop)	Theory	00:01:00
		Single Key Repetition - `ा ा ा स स स क क क य य य` - `त त त न न न म म म । । ।	Theory	00:01:00
		Two-Key Combinations - `ा स क य त न म ।` - `य क स त न म । त`	Theory	00:01:00
		Simple Words - - क स, य म, त न, म स, स त	Theory	00:01:00
		कान, मान, सात, तार	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		Practical Session - Typing session with Top row	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 13	Basic Typing Drills with Marathi			
		Introduction to Session	Theory	00:02:00
		- 'ब ब ब ह ह ह ग ग ग द द द ज ज ज ड ड ड ञ ञ ञ	Theory	00:01:00
		ौ ौ ौ ै ै ै ा ा ा ी ी ी ्र ्र ्र ब ब ब ह ह ह ग ग ग द द द ज ज ज ड ड ड ञ ञ ञ	Theory	00:01:00
		Two-Key Combinations ौ ै ा ी ्र ब ह ग द ज ड ञ ब ह ग द ज ड ञ ौ ै ा ी ्र	Theory	00:01:00
		Examples - to be changed	Theory	00:01:00
		बाग, हात, दाद, जादू, गदा	Theory	00:01:00
		समीर, मैना, गंगा, डॉक्टर	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session -Typing session with Bottom row	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 14	Basic Typing Drills with Marathi			
		Introduction to Session	Theory	00:02:00
		पि ता लु		
		चु ना वे		
		गे लो रि		
		डु बो मे		
		खि ला को		
		Finger Placement:		
		Matras: Type the consonant first, then the matra (e.g., क + ि = कि = dks).		

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		Symbols: For ॐ (Chandrabindu), use Shift + F5.		
		MS office - alternatives		
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 15	Basic Typing Drills with Marathi	Typing of Marathi Words		
		Introduction to Session	Theory	00:02:00
		Examples -	Practical	
		मान तार सात कान (with Keystrokes)	Practical	
		सात कान यम तान (with Keystrokes)	Practical	
		तार मान ना कर (with Keystrokes)	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 16	Basic Typing Drills with Marathi	Typing of Marathi Sentences		
		Introduction to Session	Theory	00:02:00
		Example of a story	Practical	
		रामने आंबा खाल्ला (with Keystrokes)	Practical	
		सीता घर पाहते (with Keystrokes)	Practical	
		गोपाळ आणि रमेश खेळत होते. (with Keystrokes)	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 17	Basic Typing Drills with Marathi			
		Introduction to Session	Theory	00:02:00
		Typing of Marathi Sentences	Practical	
		Example of a story	Practical	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		मलबार हिलजवळच्या बागेत हत्ती आहे. (with Keystrokes)	Practical	
		आजोबांनी अवजड गदा आणली. (with Keystrokes)	Practical	
		जाधवकाका अचानक आजारी पडले. (with Keystrokes)	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 18	Basic Typing Drills with Marathi	Typing of Marathi Sentences 01		
		Introduction to Session	Theory	00:02:00
		Typing of Marathi Sentences 02	Practical	
		Typing of Marathi Sentences 03	Practical	
		Typing of Marathi Sentences 04	Practical	
		Example: सकाळी फिरायला जाताना नेहमी पाण्याची बाटली सोबत ठेवावी. (with Keystrokes)	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:03:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)		
Session 19	Basic Typing Drills with Marathi	Typing of Marathi Sentences - with added complexity		
		Introduction to Session	Theory	00:02:00
		Typing of Marathi Sentences 01	Practical	
		Typing of Marathi Sentences 02	Practical	
		Typing of Marathi Sentences 03	Practical	
		Typing of Marathi Sentences 04	Practical	
		Like रामने बाजारातून जुनी मासिके विकत घेतली आणि ती कपाटात ठेवली.	Practical	
		Example 2	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
Session 20	Basic Typing Drills with Marathi	Typing of Sentences with symbols and jodakshars		
		Introduction to Session	Theory	00:02:00
		Intro to 2 Stories like: गावातील एका वृद्ध शेतकऱ्याने त्याच्या शेतात सोन्याचा खजिना शोधला व तो खणून हळूच घरी आणला.	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practical: (Words)	Practice	
Session 21	Basic Typing Drills with Marathi	Typing of Sentences with symbols and jodakshars		
		Introduction to Session	Theory	00:02:00
		Intro to 2 Stories like: जंगलाच्या मध्यभागी एक गूढ दिसणारी झोपडी होती, पण तिथे कोणीही जात नव्हते, कारण तिथे भुते राहत होती. Story 01 - Part 01	Practical	
		Story 01 - Part 02	Practical	
		Story 02 - Part 01	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 22	Numbers, Symbols, and Punctuation	Official Documents with Complex Sentences		
		Introduction to Session	Theory	00:02:00
		Examples		
		कृपया हा महत्वाचा दस्तऐवज लगेच प्रिंट करून सह्या करण्यासाठी पाठवा. + more sentences like this	Practical	
		मीटिंगदरम्यान सर्व सहभागींनी आपापले विचार स्पष्टपणे मांडले पाहिजेत. + more sentences like this	Practical	
		Using of numbers 123 456 789 0 98 76 54 321 on Num Pad	Practical	
		! @ # \$ % ^ & * ()	Practical	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practical	
Session 23	Numbers, Symbols, and Punctuation	Introduction to Numerical Typing		
		Introduction to Session	Theory	00:02:00
		Effective Use of Numeric Pad	Practical	00:03:00
		Using 123 456 789 0 98 76 54 321 on Num Pad	Practical	00:03:00
		! @ # \$ % ^ & * ()		
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 24	Speed and Accuracy Training	Introduction to Numeric Pad 02		
		Introduction to Session	Theory	00:02:00
		Effective Use of Numeric Pad	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 25	Speed and Accuracy Training	Exact matching of Paragraph Provided by Software		
		Introduction to Session	Theory	00:02:00
		Target - 80% Accuracy - Demo	Practical	
		Example	Practical	
		Demo Typining भारतीय संस्कृतीनुसार, मोठ्यांचा आदर करणे आणि लहानांशी मायेने बोलणे हे आपले कर्तव्य आहे.	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session		
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
Session 26	Speed and Accuracy Training	Exact matching of Paragraph Provided by Software	Theory	00:01:00
		Introduction to Session	Theory	00:02:00
		Target - 80% Accuracy - Demo	Theory	00:01:00
		Example 01 - Demo Typining: वेळेचे मूल्य समजून घेऊन प्रत्येक विद्यार्थ्याने त्याच्या अभ्यासावर लक्ष केंद्रित केले पाहिजे, जेणेकरून भविष्यात त्यांना कोणतीही समस्या येऊ नये	Theory	00:01:00
		Example 02	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 27	Speed and Accuracy Training	Exact matching of Paragraph Provided by Software - Text + Numbers	Theory	00:01:00
		Introduction to Session	Theory	00:02:00
		Target - 80% Accuracy - Demo	Practical	
		Example	Practical	
		Demo Typining: डॉ. शर्मा म्हणाले, 'हा प्रयोग 100% यशस्वी झाला आहे; आता आपण लगेच अहवाल तयार करू या!'	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Keep Text with letters, special characters and numbers.		
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 28	Speed and Accuracy Training	Proof reading marks used in industry 01		
		Introduction to Session	Theory	00:02:00
		Proof reading marks used in industry 02	Theory	00:05:00
		Exact matching of Paragraph Provided by Software - Demo	Theory	00:03:00
		Target - 95% Accuracy		
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
Session 29	Speed and Accuracy Training	Exact matching of Paragraph Provided by Software	Theory	00:01:00
		Introduction to Session	Theory	00:02:00
		Target - 95% Accuracy	Practical	
		Exercise 01 - for all 3 rows of keys	Practical	
		Exercise 02 - for all 3 rows of keys	Practical	
		Exercise 03 - for all 3 rows of keys	Practical	
		Exercise 04 - for all 3 rows of keys	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 30	Practical Applications	Exact matching of Paragraph Provided by Software - E.g. Email	Theory	00:01:00
		Introduction to Session	Theory	00:02:00
		Typing of sentences used in office communication		
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 31	Practical Applications	Typing a letter - Intro		
		Introduction to Session	Theory	00:02:00
		Typing of sentences used in office communication	Practical	
		Typing a letter- Sample 02	Practical	
		Typing a letter- Sample 03	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 32	Practical Applications	Typing a Drama / Film Script using Tabs		
		Introduction to Session	Theory	00:02:00
		Typing a Drama / Film Script - Intro	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		Practice: (Words)	Practice	
Session 33	Practical Applications	Exercises		
		Introduction to Session	Theory	00:02:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 34	Practical Applications	Typing a Numerical Table - Demo		
		Introduction to Session	Theory	00:02:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 35	Practical Applications			
		Introduction to Session	Theory	00:02:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
Session 36	Practical Applications			
		Practice: (Words)	Practice	
		Introduction to Session	Theory	00:02:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 37	Practical Applications			
		Introduction to Session	Theory	00:02:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
Session 38	Practical Applications			
		Introduction to Session	Theory	00:02:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 39	Practical Applications			
		Introduction to Session	Theory	00:02:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
		Practical Session	Practical	
Session 40	Assessments and Progress Tracking			
		Exact matching of Paragraph Provided by Software - 3 exercises	Theory	00:01:00
	Timed typing tests	Introduction to Session	Theory	00:02:00
	Progress tracking (WPM Words Per Minute)	Target - 95% Accuracy		
		Describe speed increasing and Error reduction techniques 01	Theory	00:01:00
		Describe speed increasing and Error reduction techniques 02	Theory	00:01:00
		Describe speed increasing and Error reduction techniques 03	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
Session 41	Assessments and Progress Tracking	Exact matching of Paragraph Provided by Software - 3 exercises		
	Timed typing tests	Introduction to Session	Theory	00:02:00

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
	Progress tracking (WPM Words Per Minute)	Target - 95% Accuracy		
	Error reduction techniques	Describe speed increasing and Error reduction techniques 01	Theory	00:01:00
		Describe speed increasing and Error reduction techniques 02	Theory	00:01:00
		Describe speed increasing and Error reduction techniques 03	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Practical Session	Practical	
		Practical Session	Practice	
		Closure of Session	Theory	00:02:00
Session 42	Preparation for 20 wpm test	Exact matching of Paragraph Provided by Software - 3 exercises		
		Simulation of Government Exam 01	Theory	00:01:00
		Introduction to Session	Theory	00:02:00
		Simulation of Government Exam 02	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practical	
Session 43	Preparation for 20 wpm test	Exact matching of Paragraph Provided by Software - 3 exercises		
		Explain the assignment	Theory	00:01:00
		Introduction to Session	Theory	00:02:00
		Simulation of Government Exam 01	Theory	00:01:00
		Simulation of Government Exam 02	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practical	
Session 44	Preparation for 30/40 wpm test	Exact matching of Paragraph Provided by Software - 3 exercises		
		Explain the assignment	Theory	00:03:00
		Introduction to Session	Theory	00:02:00
		Simulation of Government Exam 01	Theory	00:01:00
		Simulation of Government Exam 02	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		Practice: (Words)	Practical	
Session 45	Preparation for 30/40 wpm test	Exact matching of Paragraph Provided by Software	Practice	
		Introduction to Session	Theory	00:02:00
		Target - 99% Accuracy		
		Simulation of Government Exam 01	Theory	00:01:00
		Simulation of Government Exam 02	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)		
		Practical Session	Practical	
		Target - 99% Accuracy		
Session 46	Preparation for 30/40 wpm test	Simulation of Example 01		
		Introduction to Session	Theory	00:02:00
		Simulation of Example 02	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)		
		Practical Session	Practical	
		Target - 99% Accuracy		
Session 47	Preparation for 30/40 wpm test	Simulation of Example 01		
		Introduction to Session	Theory	00:02:00
		Simulation of Example 02	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)		
		Practical Session	Practical	
		Target - 99% Accuracy		
Session 48	Preparation for 30/40 wpm test	Simulation of Example 01 - from Testing Software		
		Introduction to Session	Theory	00:02:00
		Simulation of Example 02 - from Testing Software	Theory	00:01:00
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practical	

Session Wise Breakup				
Session No.	Topic Name	Sub -Topic	Type	Duration
		Exact matching of Paragraph Provided by Software		
		Target - 99% Accuracy		
Session 49	Preparation for 30/40 wpm test	Simulation of Example 01	Practice	
		Introduction to Session	Theory	00:02:00
		Simulation of Example 02	Theory	00:01:00
		Practical Session	Practical	
		Marathi Lang. Rules / Avoiding Common Mistakes	Theory	00:01:00
		Closure of Session	Theory	00:02:00
		Practice: (Words)		
Session 50	Final Test	Certification Exam - 7 or 10 Minutes		
		Introduction to Session	Theory	00:02:00
		Target - 99% Accuracy		
		Closure of Session	Theory	00:02:00
		Practice: (Words)	Practice	
		Exam Session	Practical	